



Tax Return Scale Fees

From 6th April 2010

Income Tax Return Scale Fees (Plus Value Added Tax)

<i>Set-up (new client only)</i>	£ 26.38	<u>1st year only</u>	Incl. V..A.T. @17.5%	= £ 31.00	
<i>Standard Charge (incl. savings)</i>	£140.43	Annual	Incl. V..A.T. @17.5%	= £165.00	
<i>No Savings Income at all</i>	£131.92	Annual	Incl. V..A.T. @17.5%	= £155.00	
<u>Additional Charges:</u>	First		Further Additional		Note
<i>Employment (1st no charge)</i>	£ 0.00	next	£ 14.00	each	
<i>Expenses (P11D form.)</i>	£ 12.00		£ 6.00	each	
<i>Expense Claim</i>	£ 18.00		£ 7.00	each	
<i>Severance & Compensation.</i>	£ 70.00		£ 45.00	each	
<i>Pension Income (per item)</i>	£ 11.00	next	£ 2.00	each	(a)
<i>Self-employment income</i>	* £115.00		£ 90.00	each	(a)
<i>Partnership income</i>	* £200.00		£ 80.00	each	(a)
<i>Income from property</i>	* £ 94.00		£ 73.00	each	(a)
<i>Capital Gains transactions</i>	* £ 85.00		see notes		(a, b)
<i>Share Schemes transactions</i>	* £ 110.00	per scheme	£ 11.00	each	(a)
<i>Foreign Income transactions</i>	* see below		see (c) below		(a,c)
<i>Other Income Items</i>	* £ 65.00		£ 15.00	each	(a)
<i>Options – different results</i>	£ 75.00		£ 33.00	each	(d)
<i>Not all Information presented</i>	£ 55.00	Initial	£ 27.00	subsequent	(e)
<i>Presented after 30 Nov. 2010</i>	£ 60.00		N/A		(h)
<u>Other:</u>					
<i>N.I.C. calculations</i>	£ 50.00		N/A		
<i>N.I.C. deferral (obtain)</i>	£ 50.00		N/A		
<i>Provide a copy of the Return "After the event"</i>	£ 6.00				(f)
<i>Respond to a single HMRC aspect query</i>	£ 100.00	see below	N/A		(g)

The above basic fee scales are based upon correct presentation of all data at the same time, with fee payment upon completion. Incorrect data and alterations may cause additional costs, as indicated.

The service always includes calculation of any repayment due and liabilities, inclusive of payments on account of the following year. The service can be enhanced, as required, of course.

- (a) The scales do not cover accounts production, or computation. Should we be required to compute Profits/Losses for self-employment, rental incomes, Capital Gains, etc., we shall be pleased to discuss it. Partnerships may need discussion. In other words, to obtain maximum cost benefit, for the Tax Return service, alone, you should bring with you figures which are pre-summarized, or computed, as far as possible. This applies particularly to the items (above) marked *.
- (b) Note that dates of purchase and sale are required. Capital Gains transactions will be charged at the amount per item. However, if further transactions are in stocks or shares the additional transactions will be charged at £ 10.00 each. Other same type multiple transactions may be at the same rate, or negotiated.
- (c) Foreign Income will be charged as per UK counter-part(s), but to which is added £ 16.00, per item.
- (d) If we need to contact you for further information, additional costs may be incurred, as above.
- (e) Fees for work presented to us after 30th November 2010 are subject to increase, as above.
- (f) Most clients, content in knowledge that we have details, or taking a copy themselves, we do not normally supply a copy of an Income Tax Return.
- (g) The service does not cover dealing with an HM Revenue & Customs enquiry into your tax affairs. This would be subject to separate agreement. The "after the event item" is simply to answer a specific query.

Important:

1. If yours is a new case, advise us of any payments made, or due, on account of the Income Tax Year, in question and: see that we have your correct National Insurance and tax reference numbers.
2. Where any income is joint with another person (for example with a spouse), you should see that this factor is taken into account and clearly noted in the details you provide.
3. If there is some doubt about any item, we should be able to determine it, in discussion with you and from examination of the particulars.
4. If employment is involved - see that we have your most recent notices of P.A.Y.E. codes (including those for any years following the Tax Return), P60 forms and P11D details (expenses reimbursed and benefits).